

**DEPARTMENT OF FORENSIC SCIENCE
REQUEST FOR PRESENTATION/PUBLICATION/RESEARCH/SEEKING OFFICE**

Requestor's Name: _____

Laboratory/Section: _____

Date of Request: _____

- Request: Presentation
 Publication
 Research Project
 Seeking Office

Description of Request: (summarize nature of project, location of presentation or publication, potential cost to DFS, organization and office seeking, etc.)

Attach (or send electronically) a copy of the presentation/abstract/article to be published/explanation of the poster presentation. See QM 19.8.9 for further details.

Approvals (signature and date):

- Supervisor: _____ Approved Disapproved
Laboratory Director: _____ Approved Disapproved
Program Manager: _____ Approved Disapproved
Director of Technical Services: _____ Approved Disapproved
Department Director (if seeking office/travel): _____ Approved Disapproved

UNCONTROLLED
COPY