

**VIRGINIA DEPARTMENT OF FORENSIC SCIENCE  
EC/IR II BREATH TEST WORKSHEET**

Subject Name: \_\_\_\_\_ Date: \_\_\_\_\_

Arresting Officer: \_\_\_\_\_ Operator: \_\_\_\_\_

1. Advise subject that he/she has the right to observe the process and to see the blood alcohol reading.
2. Observation time begins at: \_\_\_\_\_
3. After minimum 20 minute observation time, press **Enter** to start test.
4. Swipe Operator Card.

Review Operator's information. Press **F5** to return to scrolling if necessary.  
Enter Operator pin # & press **Enter**.

5. Swipe the Subject's Driver's License / ID card or press **Enter** to manually type information.

<b>LAST NAME=</b>	Type subject's last name and suffix if applicable. ( <b>Enter</b> )
<b>FIRST NAME=</b>	Type subject's first name. ( <b>Enter</b> )
<b>MIDDLE INITIAL=</b>	Type subject's middle initial. ( <b>Enter</b> )
<b>DOB=</b>	Type subject's date of birth, skip entry if unknown. ( <b>Enter</b> )
<b>SEX=Male/Female</b>	Press Spacebar to choose between "Male" or "Female". ( <b>Enter</b> )
<b>LICENSE OR ID #=</b>	Type subject's DL/ID number, skip entry if unknown. ( <b>Enter</b> )
<b>EXPIRES=</b>	Type date of license expiration, skip entry if unknown. ( <b>Enter</b> )
<b>STATE OF ISSUE=</b>	Type state's 2-letter designation, skip entry if unknown. ( <b>Enter</b> )
<b>COURT=</b>	Type name of court (including jurisdiction). ( <b>Enter</b> )

If manually entered, press **ENTER** to review subject information prior to continuing test.  
Use **Backspace** and retype to correct entries. Press **Spacebar** to continue.

6. Instrument will perform diagnostics, blank check, evaluation of standard sample, and blank check.
- 7.

<b>SAMPLE ONE</b>	<b>SAMPLE TWO</b>	<b>SAMPLE THREE (if prompted)</b>
<b>PLEASE BLOW</b> (Attach mouthpiece) Ensure subject did not burp, etc. Instruct subject to provide sample <b>Sample accepted</b> Remove Mouthpiece	<b>PLEASE BLOW</b> (Attach mouthpiece) Ensure subject did not burp, etc. Instruct subject to provide sample <b>Sample accepted</b> Remove Mouthpiece	<b>PLEASE BLOW</b> (Attach mouthpiece) Ensure subject did not burp, etc. Instruct subject to provide sample <b>Sample accepted</b> Remove Mouthpiece
<b>BLANK CHECK</b> 2 minute wait	<b>BLANK CHECK</b> Final Result or 2 min. wait	<b>BLANK CHECK</b> Final Result

8. **Record Final Result:** \_\_\_\_\_ g / 210L breath
9. Tear off, sign and date Certificate of Blood Alcohol Analysis.
10. Give subject his/her copy of Certificate and have him/her sign receipt area of Certificate.

Use of this worksheet helps to ensure that the criteria in 6 VAC 40-20-110 are met.