

Trainee Name: \_\_\_\_\_

Training Coordinator: \_\_\_\_\_

**CASE APPROACH AND IDENTIFICATION OF BIOLOGICAL SUBSTANCES TRAINING DOCUMENTATION FORM**

Each section in the chart below must be initialed and dated by the trainer/training coordinator (or designee). If any task is not completed, this must be explained in the training file and approved by the Program Manager.

MODULE	BEGIN DATE	PRACTICAL EXERCISES	COMPLETE DATE	COMMENTS
<b>Safety:</b>				
Bloodborne Pathogen Training Course				
Chemical Hygiene Training Course				
Reading of VA DFS Safety Manual				
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<b>Receiving and Handling Physical Evidence:</b>				
Required Readings/SOPs				
Evidence Receipt, Transfers and Return				
Observation: Evidence Receiving Section				
Observation: Pre-submission Consultation(s)				
Preservation and Storage of Evidence				
VIRGINIA DEPARTMENT OF FORENSIC SCIENCE				
<b>Introduction to the Microscope:</b>				
Required Readings/SOPs				
Examination of Smears				
Obtain Köehler Illumination/Perform routine maintenance on equipment				
<b>Indication of Blood:</b>				
Required Readings/SOPs				
Preparation of PTMB Reagents				
Preparation of Luminol Reagents				
PTMB as well as Luminol and/or BLUESTAR® Testing:				
Dilutions		7		
Varying ages		≥ 5		
Contaminants/Environmental		≥ 20		
False positives		≥ 40		
Competency Set		≥ 10		

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MODULE	BEGIN DATE	PRACTICAL EXERCISES	COMPLETE DATE	COMMENTS
<b>Identification of Semen:</b>				
Required Readings/SOPs				
Examination with Alternate Light Sources		≥ 20		
Examination of stained and unstained smears				
Presumptive and Confirmatory Tests (ages, substrates, dilutions, contaminants, environmental)		≥ 50		
Presumptive and Confirmatory Tests (physiological fluids)		≥ 20		
Animal Spermatozoa smears		≥ 20		
OneStep ABACard® p30		≥ 12		
Competency Set		≥ 25		
<b>Related Procedures:</b>				
Required Readings/SOPs				(See Observation/Examinations: Routine Cases)
Observation: Other Forensic Disciplines				
<b>DNA (Suitability of Forensic Specimens):</b>				
				(See Observation/Examinations: Routine Cases)
<b>Testimony and Expert Witness Qualification:</b>				
Required Readings/SOPs				
Observation: Testimony				
Observation: Pretrial Conference(s)				
Participation in Mini-Mocks/Oral Q&As				
<b>Observations/Examinations: Routine Cases (To be conducted throughout all modules)</b>				
				(Documentation specific to each case is found in the trainee's notebook)
<b>Culmination of Training:</b>				
Oral Competency Exam				
Mini-Mock Trials/Mock Trials				