

OUTSOURCED DNA CASEWORK TECHNICAL REVIEW FORM

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF FORENSIC SCIENCE

Review Date: \_\_\_\_\_ Contract Lab: \_\_\_\_\_ Contractor's Identifier # \_\_\_\_\_ FS LAB # \_\_\_\_\_

YES NO N/A

EXAMINATION DOCUMENTATION

1. Have the case notes/worksheets been completed and in accordance with (IAW) DFS requirements as to:
  - a. All worksheets and analytical data have been provided to DFS (i.e., Sexual Assault Information Forms, extraction sheets, quantitation sheets, amplification sheets, and electropherograms).
  - b. Chain of Custody is complete.
  - c. The case number and the appropriate handwritten initials appear on each page.
  - d. Packaging descriptions and conditions are documented; item numbers are properly recorded; and, evidence is properly described.
  - e. The examination documentation is complete, neat, and of sufficient detail (i.e., all spaces are filled out on worksheets).
  - f. Contractor's internal technical review is documented.

DFS REVIEWER'S INTERPRETATION AND COMPARISONS

2.    Are the allele calls recorded by the contractor supported by the data?
3.    If multiple analyses of a sample(s) were performed, is the consensus profile accurate?
4.    Were all samples analyzed IAW acceptable scientific practices and DFS requirements?
5.    Did all controls (i.e., allelic ladders, ILS, reagent blanks, and amplification controls) perform as expected?
6.    Does the contractor's final report address each tested item(s) (or its probative fractions) submitted to them?
7.    Are the results/conclusions in the contractor's final report supported by the data?
8.    Have appropriate CODIS searches been conducted? Where appropriate, has the DNA profile(s) been uploaded?

REVIEWER'S COMMENTS

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Co-Reviewer Signature/Date \_\_\_\_\_

Co-Reviewer Signature/Date \_\_\_\_\_